

Lic PR / 18 / OS 279

Recrd: 17/8/18



New Forest
DISTRICT COUNCIL

Application for a premises licence to be granted
under the Licensing Act 2003

Last Day
14/9/18

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Stuart James Knowles

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description			
The Yard Café at Guy Kremer 11 St Thomas Street			
Post town	Lymington	Postcode	SO41 9NA
Telephone number at premises (if any)			
Non-domestic rateable value of premises		£14,750	

Part 2 - Applicant details

Please state whether you are applying for a premises licence as appropriate

Please tick

a) an individual or individuals *

please complete section (A)

- b) a person other than an individual *
- i as a limited company/limited liability partnership please complete section (B)
 - ii as a partnership (other than limited liability) please complete section (B)
 - iii as an unincorporated association or please complete section (B)
 - iv other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)
- d) a charity please complete section (B)
- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
- statutory function or
- a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input checked="" type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname Knowles			First names Stuart James		
Date of birth over		I am 18 years old or		<input checked="" type="checkbox"/> Please tick yes	
Nationality British					

Current residential address if different from premises address		The White Lion Inn High Street Bourton	
Post town	Nr Gillingham	Postcode	SP8 5AT
Daytime contact telephone number			
E-mail address (optional)	ail.co.uk		

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth over		I am 18 years old or		<input type="checkbox"/> Please tick yes	
Nationality					
Current postal address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises	<input checked="" type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 5)		
Mon	10am	11pm			
Tue	10am	11pm			
Wed	10am	11pm			
Thur	10am	11pm			
Fri	10am	11pm			
Sat	10am	11pm			
Sun	10am	11pm			
			Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6)		

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name	Stuart James Knowles
Date of birth	
Address	The White Lion Inn High Street Bourton Nr Gillingham
Postcode	SP8 5AT
Personal licence number (if known)	PA0814
Issuing licensing authority (if known)	North Dorset District Council

Address
Registered number (where applicable)
Description of applicant (for example, partnership, company, unincorporated association etc.)
Telephone number (if any)
E-mail address (optional)

Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
1	2	09 20 18

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)

All day café serving breakfast, brunch, lunches - to serve alcohol alongside menu within the confines of the café premises only.

The lock up café which seats a maximum of 24 customers, sits among other retail outlets and is located to the end of St Thomas Street to the rear of the new Guy Kremer Salon and also has its own self-contained side entrance accessed from the street.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

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What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

None.

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	
Mon	9am	11pm	
Tue	9am	11pm	
Wed	9am	11pm	
Thur	9am	11pm	
Fri	9am	11pm	
Sat	9am	11pm	
Sun	9am	11pm	

M Describe the steps you intend to take to promote the four licensing objectives:

a) **General – all four licensing objectives (b, c, d and e)** (please read guidance note 10)

Risk assessments and fire risk assessments will be undertaken to identify hazards to general public and staff.
Evaluate risk, record findings and take action/precautions.
Staff training undertaken to ensure all rules and guidelines are strictly adhered to and relevant action taken.
Periodic assessments and updated accordingly.

b) **The prevention of crime and disorder**

Ensure licensing regulations are not breached. No supply of alcohol to under 18's.
Relevant signs to be displayed.
Refusal of alcohol to intoxicated people.
A refusal book will be maintained to record details of anyone refused alcohol.
Intolerance of anti-social behaviour – details recorded.
CCTV cameras installed and data will be made available to the police when required.
Report criminal activity to police.

c) **Public safety**

CCTV cameras installed.
Compliance with food safety and fire regulations.
Staff health & safety – and designated first aider.
No overcrowding in café.
All glassware kept to the premises.
Housekeeping notebook on alcohol will be maintained.
Glass breakages will be cleared up immediately.
Ensure emergency exits are clear at all times.

d) **The prevention of public nuisance**

No amplified music will be played and any background music kept to a minimum (note café seats 24).
Ensure smoking regulations strictly adhered to and signs displayed.
Zero intolerance to anti-social behaviour.
No supply of alcohol to very drunk people.
Ensure no loitering about premises and customers and staff enter and leave premises quietly.
Ensure litter is cleared and bins are kept away from public areas.
Deliveries to the business will be carried out at such a time to minimise disturbance.

e) The protection of children from harm

Alcohol will be kept in a safe place.
Clear and visible signs regarding underage drinking will be on display at the premises.
Staff will undertake training in checking customer's ages to ensure alcohol is not accessible to children and that no alcohol is supplied to under 18's.
Anti-social behaviour, bad language, violence etc. will not be tolerated and details recorded in a log book.

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15).

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Declaration	<ul style="list-style-type: none"> [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)
Signature	
Date	07/08/18
Capacity	

For joint applications, signature of 2nd applicant or 2nd applicant’s solicitor or other authorised agent (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

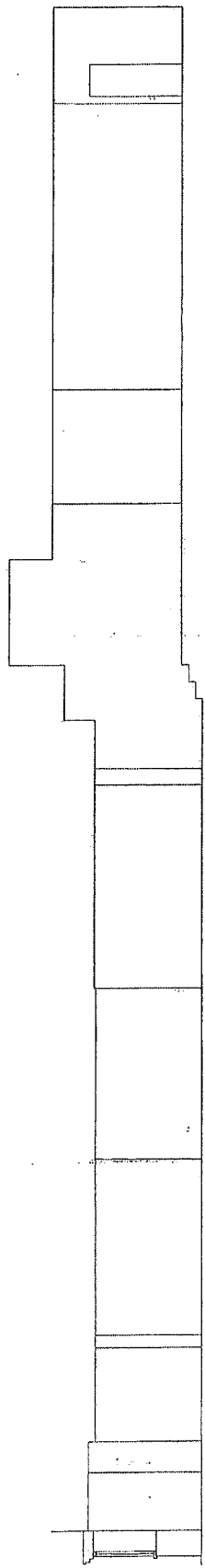
Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
Post town		Postcode	

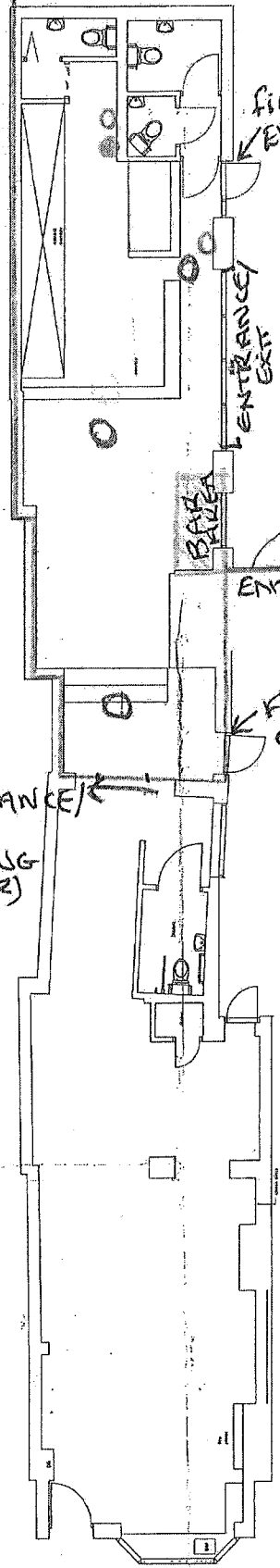
PLAN - 1 OF 2

THE YARD CAFE

DO NOT SCALE

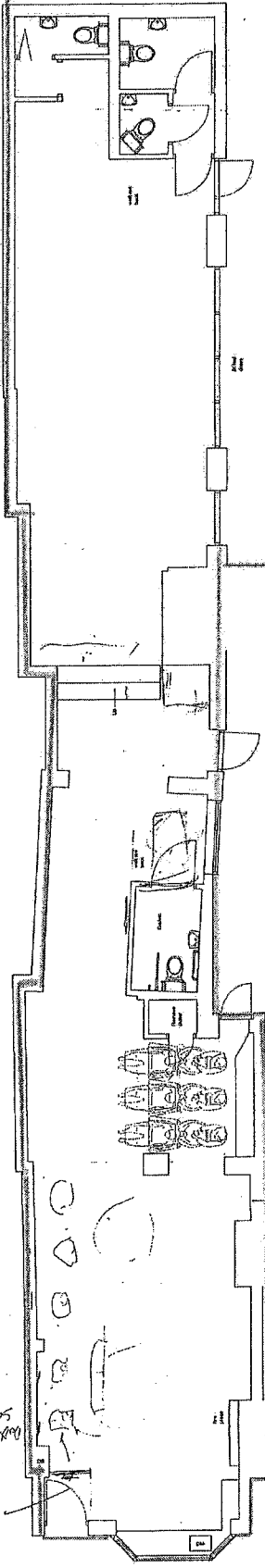


Existing side elevation



Existing ground floor plan layout

200
300
400
500



Proposed ground floor plan layout

KEY

THE YARD CAFE
BOUNDARY
(AREA TO BE
LICENSED)

BOUNDARY
OF THE BUILDING.

BAR AREA

- FIRE BLANKET
- LOCATION OF FIRE EXTINGUISHERS
- SMOKE ALARMS (CEILING)

REV. NO.	DATE	COMMENTS

SIGNATURE
UNDERSTANDING SALONS
SALON DESIGN & SHOPFIT

100-10, South Parkside Blvd., Okotuku, Auckland
Phone: 09-276 5200, 09-276 5201
Fax: 09-276 5202

Title
 PROPOSED
 Shopfit for
 Guy Kremer
 Lymington

Scale	1:50	Drawn by	IGD	Date	03.03.2017
Project number	154				

(ENCLOSED COURTYARD AREA)
 See plan 2 of 2
 for further
 DETAILS

SIDE ALLEYWAY
 TO STREET

FIRE EXIT

(ENCLOSE COURTYARD)

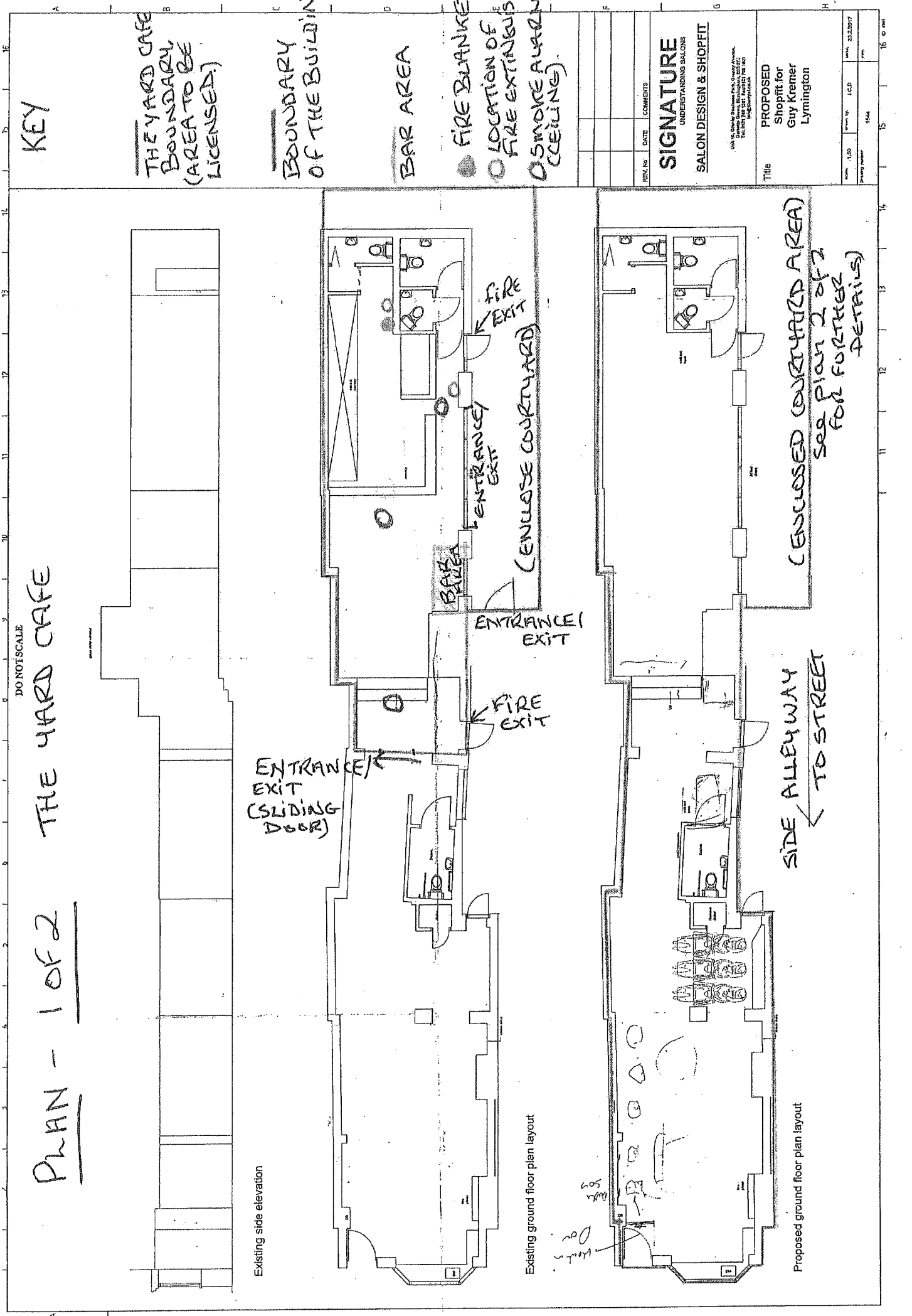
ENTRANCE (EXIT)

FIRE EXIT

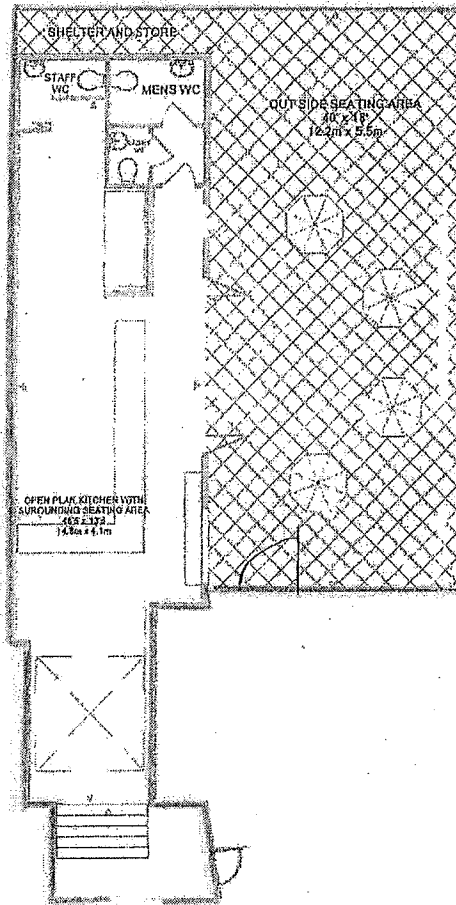
ENTRANCE (EXIT)
 (SLIDING DOOR)

BAR AREA

ENTRANCE (EXIT)



THE YARD CAFE
PLAN 2 OF 2
(COURTYARD
DETAILS)



Sarah Herringshaw

From: Stuart Knowles
Sent: 15 August 2018 18:14
To: Licensing e-mail address
Subject: Premises License Application – James Stuart Knowles, The Yard Café, 11 St Thomas Street, Lymington SO41 9NA
Attachments: Premises Licence Application - Stuart James Knowles, The Yard Cafe, 11 St Thomas Street, Lymington SO41 9NA.pdf

Please find attached herewith my application form (pdf) duly signed and completed with all the appropriate attachments as required, for a Premises License for The Yard Café at Guy Kremer, 11 St Thomas Street, Lymington, SO41 9NA. I confirm the appropriate notice will be prominently displayed in the window of the premises as from tomorrow (16 August) and duly advertised as required within 10 days.

Please do not hesitate to contact me if you have any queries.

Stuart James Knowles

Sent from Outlook